

# WWARA General Members Meeting

## June 2, 2013 - Meeting Minutes

### ATTENDEES:

Peter Dahl, WA7FUS	Kirk Bellar, NU7K	Tom Stevens, KE7ZMJ
Kenny Richards, KU7M	Steve Zielke, N7JLF	Scott Honaker, N7SS
Stan Nelson, K7DKK	Lorraine Nelson, K7LJN	Daniel Stevens, KL7WM
Larry Watkinson, KC7CRB	Kathy Watkinson, KC7OYM	Bill Harris, W7KXB
Frank Wolf, NM7R		

### ABSENCES - (unexcused)

Steve Szombathy, W7UDI

In accordance with Article IX, Section 3a of the bylaws, a quorum was present.

The Meeting was called to order at 9:05AM at the Seaside Convention Center at 415 First Ave., Seaside, OR, by Chair Frank Wolf.

Introductions were made.

The minutes of the March 2<sup>st</sup> general meeting were approved (MSP) as posted on the website.

### OFFICER'S REPORTS

#### Treasurer's Report:

The treasurer announced the bank account balances. Per the board of directors meeting, an alternative bank/account is going to be investigated for the organization funds. Currently the largest yearly expense is the bank fees. Peter will provide an update at the next meeting.

#### Secretary's Report:

The clean up of the website is mostly complete at this point. The one outstanding project is migrating the installed version of PHP to at least version 5.3.x. This will fix the blocking issues to roll out the self-renewal application developed by John-K7VE. The second project, which is also mostly done, is monthly reminder e-mail for the band chairs on all their outstanding coordination's. The data extraction and formatting is done, and can be execute manually. Next step is to automate the e-mail generation. ETA by September meeting.

At the time of the meeting, all outstanding TDS's had be processed and entered into the database. There are nine certificates to print, of which about half belong to NM7R. At this time there are five pending 6m, 17 pending 2m, three pending 220, 64 pending 70cm, two pending 902 and one pending 1240 applications for the band chairs to process.

The originally posted election results for the four director positions had an error. The final list was voted on during the meeting, but was never transferred to the whiteboard, which is where the minutes originally were captured. This has been corrected and the current list of directors is as follows:

- Director Position #1 Allen Hulse, KE7IQQ
- Director Position #2 Stan Nelson, K7DKK
- Director Position #3 Roger Hanson, W6TOZ
- Director Position #4 Doyle Wenzel, N6UJK

## **COMMITTEE REPORTS:**

### Band Chair (BC) reports:

- 6m BC- one completed polling, with four more outstanding. Frank will follow up with remaining before September meeting to figure out their status. (No new activity)
- 2m BC - Six systems have completed polling by the board and are now awaiting feedback from membership. This includes all the new NBD systems.
- 220 BC - Two outstanding systems are on the air, but not ready for polling. The third outstanding one is still not responding to e-mail.
- 440 BC - BC was absent and no report was submitted.
- 900/1.2 BC - The two 902 are still not ready for testing. The one 1.2Gz pending and still not on the air.

## **OLD BUSINESS:**

### NBD Status:

Currently more than half of the new channels are still available, including the one of the ultra-narrow pairs.

## **NEW BUSINESS:**

### September 2013 Meeting:

Will return to SeaTec Fire station. September 14<sup>th</sup>, from 10-12pm.

Going forward, the de-cafe coffee won't be available. Most meetings there is almost none drank.

### Discussion on possible usage for excess funds

Currently the WWARA has a very large surplus for an organization of our size. Our regular expenses are covered, with a significant surplus by the ARRL publishing fee for the repeater database. The suggestion with the most positive feedback was donating to a scholarship fund, like the ARRL or NWDivision specifically. Further discussion will take place at next meeting.

### Bi-Annual Repeater List:

The chairman has typically posted an updated version of the coordinated systems to the WWARA website on a six month cycle. It was discussed and decided to also add the pending systems to this list, so people could have better awareness of where other systems were possibly going to be coordinated in the future. Frank also committed to making sure this update happens every six months.

### Monthly Board of Director Meeting:

To augment quarter meeting and to provide a more regular session to discuss important business, the Board of Directors will start attending a monthly meeting. (Excluding the months which have a regular member meeting) The meeting will be held via a conference call, to provide the best option for everybody to attend.

### Updated Policy on Pending Coordination Applications:

After reviewing the outstanding coordination list, it was found that some applications had been in the pending state for several years. This situation doesn't align with the organizations stated goals. After a discussion on the topic, the following policy update was made by Scott, N7SS and seconded by Stan, K7DKK. The motion passed by unanimous vote.

1. Pending coordination applications have six months from the time they are received by the secretary, to be placed on the air and ready for testing. The applicant is responsible for communicating the ready status to the band chair.
2. At the discretion of the band chair, the initial six months can be extended up to six additional months. (The intention is to accommodate unplanned environmental issues, like the site being inaccessible due to snow)
3. The pending coordination application has six months to complete the testing cycle. The system needs to be in the stated configuration on the application for the cycle to begin.

4. If an application is unable to meet these requirements, it will be cancelled automatically.

**NEXT MEETING:** The next scheduled General meeting is on September 14, 2013.

The location is currently scheduled for the SEATAC Fire Station Training room at 2929 S. 200th St., SEATAC, WA.

**ADJOURNMENT**

The Meeting was adjourned at 9:55am.

Respectfully submitted:  
Kenny Richards, KU7M  
2013 Secretary, WWARA