

WWARA General Members Meeting

December 7, 2013 – Meeting Minutes

ATTENDEES:

Peter Dahl, WA7FUS
Dick Bohannon, W7CTR
Lorraine Nelson, K7LJN
Scott Honaker, N7SS

Kenny Richards, KU7M
Mike Chaplin, NC7Q
David Gutierrez, WA6PAX
Mike Ping, N3KPU

Allen Hulse, KE7IQQ
Stan Nelson, K7DKK
Roger Hansen, W6TOZ

ABSENCES

Frank Wolf, NM7R (excused)

In accordance with Article IX, Section 3a of the bylaws, a quorum was present.

The meeting was called to order at 10:04am at the Fire Station 45, SeaTec, WA by Vice-Chair Scott Honaker, N7SS.

Introductions were made.

The minutes of the September 2013 general meeting were approved (MSP) as posted on the website. (N7DKK moved to accept, W6TOZ seconded)

OFFICER'S REPORT:

Treasurer Report

- The group has a solid balance in the bank.

Secretary Report

- All submitted TDS's have been entered into the database, except for the couple submitted during the meeting.
- Currently have 20 pending certificates to generate. Holding until all the current coordination's pending membership review are completed. ETA early January 2014.

Adjacent Areas

- No updates from IACC, BCARCC or ORRC

COMMITTEE REPORTS:

- 6/10 Meters – Frank Wolf, NM7R
 - No pending 10m coordination's
 - Two pending 6m coordination's
- 2 Meters – Mike Ping, N3KPU
 - Question raised on TR#3161 (conflict with simplex round table net). Agreed the matter has been resolved and coordination can move forward.
 - Raised issue with contacting K7SLB on four pending digital coordination's. (TR# 3167, 3168, 3169 and 3170) No further help has been requested.
- 220 Band – Peter Dahl, WA7FUS
 - No pending business
- 440 Repeaters & 430 Links – N7SS & KU7M
 - WA6PMX volunteered to help with validating TR#5537
 - Officially cancelled 5072, 5544 and 5545.

- More details on 'clean-up' under old business.
- 900/1.2Ghz – Scott Honaker, N7SS
 - Couple pending applications, one will be cancelled soon.
- Database Enhancement Committee – Kenny Richards, KU7M
 - Kenny reported new machine has been built and all software installed now.
 - Entire process has been documented; so future efforts won't be so difficult.
 - Last item to major step to complete is database reload and validate system. Plan to work on over Christmas break.
 - Spend a lot of 'WWARA' time the last six months working on 440 band clean up.

OLD BUSINESS:

- 440 Band Catch-Up
 - Declared success and officially caught up.
 - All pending applications are either in testing, trustee has requested they be put on submitted in last six months.
 - W6TOZ reported that he has mostly caught up on the expired coordination's as well.
- Pending TDS Time Limit
 - Additional discussion on whether default should be one year or six month.
 - Vote of the membership present was default of six months, with possible extension per the band-chair approval. If longer period needed, must appeal to the BoD.
 - This requirement should be added to the 'how to coordinate' document.

NEW BUSINESS:

- 430/440 Band Committee Changes
 - Steve Szombathy, W7UDI has stepped down as the 430/440 band-chair
 - Until new band-chair can be found, a committee made up of N7SS, WA7FUS and KU7M will act as the 440/430 Band-Committee.
 - If someone is interested in the band-chair position, please contact NM7R.
- Reviewed the updated version of "Path to WWARA Coordination" document that was presented at the previous meeting. Also reviewed new companion "Checklist" document.
 - Action item to NM7R to updated the necessary sections to clearly state the six-month time requirement to be on the air from when TDS is submitted.
 - Update the TDS instructions to cover the most common requirements/pieces of information needed in the Cover Letter. Action item to KU7M to initiate a sub-committee for revising the TDS form to address new information requirements (like different digital repeater information needed) and streamline data entry until online web form can be completed.
 - Some discussion on fully supporting electronic submission today, prior to online web form. Already people are submitting PDF version of TDS, if we made PayPal option available, the entire process could be handled electronically. This raised the question of whether \$5 coordination fee was needed. Action item to Board to discuss at next BoD meeting.
- KU7M reported on the changes to the ARRL data submission process for coordination's. (For use in the Repeater Guide) The changes go into effect at the end of December.

KU7M has already initiated an update and will complete it before the deadline. Going forward each change will have to be done manually. (One off)

- Reviewed proposed changes to the WWARA Policy Document submitted by NM7R.
 - No objections from membership present.
 - W6TOZ moved to accept, KE7IQQ seconded. Motion to accepted passed.
- Reviewed meeting times and locations for 2014.
 - The following dates were chosen.
 - April 5th
 - June 8th
 - Sept 6th
 - Dec 6th
 - The June meeting will be held at Seaside like last year. The rest of the meetings will move to the Sea-Tac Fire Station 46. (The training room at station 45 is being decommissioned)
- Election for 2014 Officers
 - The existing officers (Chair, Vice-Chair, Secretary and Treasurer) ran again unopposed.
 - Mike Ping, N3KPU was nominated for the BoD position #2.
 - Mike Chaplin, NC7Q was nominated for BoD position #4.
 - The new board was voted on and accepted by all members present.

Next Meeting: Saturday April 5, 2013 / Sea-Tac Fire Station 46 / 10am to 12:00pm

Adjourn Meeting: (11:46)